

Dunadd Community Enterprise

Minutes of Directors AGM Meeting

Thursday 26th January 2023 – Kilmartin Village Hall 7pm

Present: David Bracken (DB); Chris Carr (CC); Janet Jardine (JJ); Sara MacLeod (SM),

In attendance: Hazel Fuller (HF), Jane Fowler, Donald Fowler, Vivien Little, Di Roberts, Pauline Houston, Nigel Hudson, Ann Hudson, Margaret Ker, Louise Oppenheimer, Anne Hudson, Nigel Hudson, .

1. Apologies -

DB opened the meeting and thanked everyone for coming along. DB noted the following apologies - Ann Blackburn, Stef Burgon, David & Ann Smart, Michael & Christine Kitchener, Michael T McAlpin, Ella & Stephen Wilson, Isobel Allen, Sally Wilkin

2. Minutes of last meeting –

DB asked if last years minutes were accurate. Diane Roberts proposed that they were with Sara MacLeod seconding the approval of last year's minutes.

DB advised that last year, the directors were looking at running DCE as a Charity. DB advised that throughout the year the directors had discussions and it was decided to remain as a Limited Company as obtaining the charity status was quite a lengthy and complicated process and would have involved the 124 members having to re-sign up.

3. Chair's report –

DB read through his report. DB noted that last year was still a covid year and DCE's focus was looking at recovery after lockdown. During this period, Argyll and Bute Council were in discussions about closing the toilets in Kilmartin. DB advised that the DCE and Kilmartin Hotel were in the process of taking over the toilets. It got to the stage where there was only a telephone call to be made to move the licence over but a decision was made by the council, a week later, to keep the toilets open.

DB advised that during this period, DCE looked at running small craft fairs and DCE purchased a 8x10 stretch tent that can be used by Community Groups on the green as long as they can provide the workforce and have the correct public liability insurance. DB advised there is balance between using the

green for these events and for the youngsters to play as it is one of the few spaces in Kilmartin village they can play.

DCE were asked last year to explore an option of having a shared public liability insurance across the villages. DB advised that this was quite a complicated process and DCE remained with their own.

DCE and Dunadd Community Council are currently working alongside each other to update the Community plan. A questionnaire was circulated September last year. DB talked through the results of the community plan and advised that DCE and DCC are applying for funding for a development worker to deliver the objectives and results of the Community Plan. This is an ongoing project for the next 12 months.

DB finished by thanking the directors and thanking Ann Blackburn for her work as bookkeeper over the last 12 months. DB advised that Ann will be stepping down as role of treasurer in April and DCE will be looking for a bookkeeper.

4. Treasurer's report –

JJ , Treasurer, read through the treasurer's report, in absence of DCE bookkeeper Ann Blackburn who had supported her in preparing it. JJ advised that the report covers the financial year ending April 2022. The total restricted funds were £691 and unrestricted funds £3492. During this year DCE were exempt under section 477 of the Companies Act 2006 relating to small companies for paying tax on any unrestricted funds. JJ advised that the report had been prepared for the AGM and needs to be approved and signed off at the meeting in order to be submitted to Companies House.

The financial year 2021-2022 had been quiet – some grants had been applied for, the majority of the money awarded had been utilised and the remaining did not need to be paid back. The exemption to this was the grant towards litter pick up sticks and signs. The unused part of the grant, £391 had been put aside to purchase defibrillator signs.

JJ finished the treasurer's report by advising that for the financial year ending 2023 tax will need to be paid on any unrestricted funds.

DB asked who would propose the report – Ann Hudson advised they will propose and Sara Macleod seconded the approval of the report. The report was then signed by David Bracken.

Next steps will be that the approved report will be filed with Companies House.

5. Election of directors

DB advised that Chris Carr, David Smart, Janet Jardine, Sara Macleod are all willing to re-stand as directors and thanked them. DB advised that he is

willing to re-main as a director and David Smart who has sent his apologies is also re-standing as a director. DB advised that the Chair will be elected at the next meeting on the 16th February.

DB asked if anyone at the meeting would like to stand as a director. DB asked if anyone knew of anyone who would like to stand as a director to get in touch with him. There are approximately 220 houses in the Dunadd area with a population of around 700, it would be good if we could get more involvement from the community.

David Bracken, Chris Carr, Janet Jardine, David Smart and Sara Macleod all elected as directors. There were no new directors elected at the meeting.

6. Any questions

There were no questions from the floor.

Diane Roberts advised that the gardening and keeping of Kilmartin Green and Book swap is run by DCE. Without DCE these projects would not be able to run as DCE can apply for the funding and have the public liability insurance. Book swap has been registered as a warm space and is offering soup at the sessions over the winter period.

DB thanked everyone for attending and to Ali for the haggis, neeps and tatties before the meeting – the meeting finished at 8.10